Troy Township Trustee Meeting
March 27, 2024

Chairperson Trustee Brinker called meeting to order and asked all to stand for the Pledge of Allegiance.

ROLL CALL with the following Trustees present: Trustee Brinker, Trustee Knitz and Trustee Recker.

SPECIAL RECOGNITION The Trustees recognized and presented Linda Biniker with a plaque to thank her for 24 years of service as Fiscal Officer. There was also cake to be shared for the celebration.

MINUTES – Trustee Recker made a motion to suspend the reading of the minutes of February 28, 2024 and the approve the minutes of February 28, 2024 with a second motion by Trustee Knitz.
Vote 3 yes 0 no. Motion adopted.
SIGN-IN- Jeff Hahn, Richard P. Greulich Jr., Julie Getz

GUESTS – no discussion

REPORTS

SHERIFF – Trustees received the 2023 Revenue and Expenditures Report from the Wood County Sheriff's Office for the Operations of the 911 system to review.

No other concerns to report per Wood County Deputy present.

ZONING – Zoning Inspector Hahn presented that she spoke to Legal representation P. Griggs and he suggested the Township create a "Development Plan" for the Industrial area.

After discussion, to slow down rezoning and growth at this time, the Trustees agreed to have Legal P. Griggs draft a moratorium in effect for (1) year. This will also allow time for developing of the "Development Plan". The moratorium draft will be available at the April 10, 2024 meeting for review.

Signage and fencing requirements have been reviewed with First Solar.

A Telecommunication Tower will be constructed in the Stony Ridge Park next to the shelter house.

FIRE/EMS – Chief Woodruff had nothing to report.

His credit card statement was presented to the Trustees for review.

He also stated that Leigh Snyder has requested approval for additional training at FDIC

Trustee Knitz asked Chief Woodruff if there were any concerns or preplanning for the upcoming Eclipse on April 8, 2024. No additional staffing or changes to day-to-day operations will be made. Chief Woodruff has been reviewing eclipse information from Wood County Emergency Management.

ROADS/CEMETARY – Mr. T. Gottschalk presented Resolution 5-2024 "Resolution to Correct an Interment Error" for the Trustees to review and sign. This resolution is to help proceed with an error that was made in 2019. Trustee Recker made a motion to approve Resolution 5-2024 and Trustee Knitz seconded.

Roll Call vote: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes

Motion adopted.

Mr. T. Gottschalk presented to the Trustees options that Legal P. Griggs' office has suggested be presented to next of kin.

- Option 1 – Take back cremated remains
- Option 2 – Offer a grave plot to reinter the remains. This plot will be of no charge to the family along with no charges for opening and closing a grave and no charges for the concrete pad.

Trustee Recker made a motion to approve Mr. T. Gottschalk presenting the options that Legal P. Griggs' office has approved to the next of kin and a second motion by Trustee Knitz.
Vote 3 yes 0 no. Motion adopted.

Mr. J. Blecke presented to the Trustees a proposal for Crack Filling from Morlock Asphalt, Ltd for a total amount of $10,328.56 for the following roads:

- Joseph Road from Bradner Road to Route 20 for $3,444.60
- Bradner Road from State Route 582 to Joseph Road for $2,968.44
- Bradner Road from Joseph Road to Route 20 for $3,915.52

Motion made by Trustee Knitz to approve the bid for crack filling in the amount of $10,328.56 from Morlock Asphalt, Ltd with a second by Trustee Brinker. Vote 3 Yes 0 No. Motion adopted.

Mr. J. Blecke presented to the Trustees a proposal for Seal Coating the Maintenance Building parking lot at 311 Krotzer Avenue in the amount of $2,000.00. This estimate also includes Restriping Parking Lines and Markings as they presently are.
Trustee Knitz made a motion to accept the bid for Seal Coating in the amount of $2,000 with a second by Trustee Recker. Vote 3 Yes 0 No. Motion adopted.

Mr. J. Blecke presented to the Trustees a proposal from Pavement Technology, Inc. to apply asphalt Rejuvenator to:

- Lemoyne Road from Sugar Ridge Road to State Route 582 $25,647.30
- Lemoyne Road from Railroad to Hazel Road $6,466.40
- Lemoyne Road from Hazel Road to Dowling Road $8,064.12
- Lemoyne Road from Dowling Road to Garling Road $7,982.70
- Lemoyne Road from Garling Road to State Route 58s $19,487.70
- Bradner Road from 582 to Sugar Ridge Road $18,821.00

Discussion was made that Troy Township has used this company in the past and was satisfied with their work. This company has also purchased the company that was their competition. Trustee Recker made a motion to accept the bid from Pavement Technology, Inc. in the amount of $86,469.22 for Rejuvenator to be applied and a second by Trustee Brinker.
Roll Call vote: Trustee Recker – Yes Trustee Knitz- Yes Trustee Brinker-Yes
Motion adopted.

Mr. J. Blecke also discussed that a sink hole was reported at 21701 Lemoyne Road in a residential yard. Upon investigating, a 24- inch tile is broken. Wood County came out with a camera and the basin in the yard is over an old pipeline. D&K Excavating will do the work to dig around the pipeline. A tile basin has been ordered.

Mr. J. Blecke will contact the County to stake the property line on the east side of the cemetery along the tree line.

Mr. J. Blecke will also obtain a price on grinding brush in the pit area on the east side tree line.

May 4th, 2024 is the next scheduled Clean Up Day.

OLD BUSINESS

Guardian - Administrator G. Keiser gave an update on Guardian and the keypad locks for the maintenance building-they will be done by the end of April. Still working on setting up installation of cameras in the fire station.

Webster Fire and EMS Agreement – Fiscal Officer Biniker reported that an agreement was received back from Webster Township. However, there were wording and format changes made to the original. Discussion was made regarding the changes that were made by Webster Township.
Trustee Recker made a motion that the original contract that was sent in December from Troy Township to Webster Township be amended with the correct figures and be resent to Webster Township. A second motion was made by Trustee Brinker.
Roll Call Vote: Trustee Recker – Yes Trustee Knitz – Yes Trustee Brinker – Yes
Motion adopted. Administrator G. Keiser will take care of this.

General Permits
Continue to hold $5,000 Bond from Rudolph Libbe until curbing is fixed on Eastwood Drive.

Tand J Rooter Services, 23054 Lemoyne Road paid a $5,000 bond with check. Check was deposited. Received a call regarding cashed check. Explained if Tand J Rooter Services obtains and presents a $5,000 maintenance bond to the Township, then $5,000 will be refunded in a check.

Surface Pro Tablets - Trustees discussed purchasing two (2) Surface Pro Tablets for Full Time Paramedics Lisa and Ashley. These tablets will be used to Q&A reports and to work on training outside of Station. Administrator G. Keiser stated that both Paramedics stated that no additional work hours will be submitted when working from outside the Station.
Motion was made by Trustee Recker to purchase two (2) Surface Pro Tablets, two (2) keyboards and adaptors with a second by Trustee Knitz. Vote 3 Yes and 0 No. Motion adopted.

Approval was given by Trustees for 1ABNETWORKCABLING, LLC to mount existing rack to wall and reroute cables through the wall at 311 Krotzer Ave. in the amount of $602.50

Update to Permanent Appropriations – All information had been sent to Wood County Auditor's Office. A Certificate will be coming stating Troy Township did not exceed appropriations.

Bank Reconciliation Statement - Fiscal Officer Biniker presented February Bank Reconciliation Statement to Trustees for signature and approval.

Kubota – A quote from CEC Turf & Tractor, LLC in the amount of $36,564.10 was received. Trustees tabled in order to obtain additional quotes.

NEW BUSINESS

Road Improvements 2024
Received Estimate of Construction Costs from Wood County Engineer's Office for Resurfacing Project:

- Lemoyne Road from State Route 163 to Truman Road $141,500.00
- Dowling Road from Stony Ridge Road to Luckey Road $157,500.00
- Ottawa Road from Bradner Road to Fostoria Road $83,600.00
- Dowling, Lemoyne and Ottawa Roads $382,100.00

After discussion, Trustees decided not do any resurfacing on Lemoyne Road due to the construction at Luckey Farmers.

A Bid package will be complied for Dowling Road from Stony Ridge Road to Luckey Road and Ottawa Road from Bradner Road to Fostoria Road. This will include resurfacing and leveling both roads with one (1) pass. Scope of work dates are June 1st 2024 through August 15th, 2024. The Bid package will be presented at the May 8th, 2024 meeting for approval and to establish bid deadlines.

A bid from Morlock Asphalt, Ltd. Was presented to the Trustees for paving Fire Department Parking Lot at 311 Krotzer Ave. Trustees tabled in order to obtain additional quotes.

JEDD Payment – Received a check in the amount of $178,344.16

Ohio Worker's Compensation – Received a renewal invoice in the amount of $1,405.00 from Sedgwick. Motion made by Trustee Recker to renewal Troy Township's Ohio Worker's Compensation Contract with Sedgwick with a second by Trustee Brinker.
Vote 3 Yes 0 No. Motion adopted.

Job Descriptions for Administrator, four (4) EMS Captains, and one (1) Volunteer Captain were presented to the Trustees by Administrator G. Keiser. All job descriptions were approved and signed by Trustees.

Credit Card Policy Update – Trustee Recker made a motion to remove previous Trustee R. Greulich and add new Trustee K. Knitz, remove previous Fiscal Officer L. Biniker and add new Fiscal Officer L. Abke with a limit of $2,500 and add Administrator G. Keiser with a limit of $2,500 with a second by Trustee Brinker. Vote 3 Yes 0 no. Motion adopted.

State Bank Signature Cards – Authorization to obtain on-line banking was given to Fiscal Officer L. Abke. No need for Administrator G. Keiser to have access.

Approve & Sign Checks – Trustee Brinker made a motion to approve checks #60827 to and including #60883 totaling $97,733.85 (March 1, 2024 to March 13, 2024) and checks #60884 to and including #60956 totaling $92,214.38 (March 14, 2024 to March 27, 2024) with a second by Trustee Recker.
Vote 3 Yes 0 No. Motion adopted.

Financial Reports – Trustees were given the Financial Reports for February 29,2024. The reports will be signed at the next meeting.

The next regular meeting will be held on Wednesday April 10, 2024 at 7:30 p.m.

Trustee Brinker made a motion to adjourn the March 27, 2024 meeting with a second by Trustee Recker. Vote 3 Yes 0 No. Motion adopted.

Matthew L. Brinker, Chairperson

Kelley A. Knitz, Trustee

Kenneth J. Recker, Trustee

Laura L. Abke, Fiscal Officer